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**STATUS REPORT ON THE RESOLUTIONS OF THE
TWENTY-SECOND REGULAR MEETING OF THE EXECUTIVE COMMITTEE**

Panama City, Panama

**STATUS REPORT ON THE RESOLUTIONS OF THE
TWENTY-SECOND REGULAR MEETING OF THE EXECUTIVE COMMITTEE**

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
1. Process to transform IICA into a development organization		
<p><u>Resolution 362: IICA's Institutional Transformation Process</u></p>	<ol style="list-style-type: none"> 1. To support the efforts of the General Directorate, within the framework of the existing Convention, to transform the Institute into an effective organization for development that promotes prosperity in rural communities, food security and the sustainable development of agriculture in the Americas. 2. To instruct the Director General to prepare and present, for the consideration of the Executive Committee, at its next Regular Meeting: <ol style="list-style-type: none"> a. a document outlining a clear strategy for achieving the institutional transformation already begun. b. the amendments to the rules and regulations of the Institute necessary for implementing that strategy that require either the approval of the Executive Committee or of the IABA. 	<p>Operative paragraph 1: Implementation ongoing</p> <ol style="list-style-type: none"> i) A first document has been prepared on the vision and strategy, as a basis for discussion. ii) An internal meeting was held in November 2002 and a task force was set up to prepare the strategy. <p>Operative paragraph 2: In progress</p> <ol style="list-style-type: none"> i) The subject was addressed at the Twenty-third Regular Meeting of the Executive Committee (July 2003), as part of the Director General's presentation on the implementation of the 2002-2006 Medium Term Plan. ii) There are no plans to propose changes to the rules at the Twelfth Regular Meeting of the IABA.
<p><u>Resolution 363 IICA's 60th Anniversary</u></p>	<ol style="list-style-type: none"> 1. To congratulate IICA on its 60th anniversary. 	<p>Operative paragraph 1. Implemented</p>

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
	2. To support the efforts of the General Directorate to transform the Institute into an effective organization for development that promotes prosperity in rural communities, food security and the sustainable development of agriculture.	Operative paragraph 2: Implemented This provision is in force, and will be implemented through the aforementioned Resolution 362.
2. Medium Term Plan, Programs and Projects		
<u>Resolution 364: 2002-2006 Medium Term Plan</u>	1. To approve Document IICA/CE/Doc.405(02) "2002-2006 Medium Term Plan," as the frame of reference for the Institute's actions during said period. 2. To request that the Director General report to the Executive Committee, at its Twenty-third Regular Meeting, on the administrative, financial and programmatic measures adopted to execute the Plan, and on progress made to date. 3. To instruct the Director General to take an active role in promoting among IICA Associates, permanent observers, third countries, enterprises, foundations and funding agencies, contributions to strengthen the Special Funds to be used in the execution of the programs of IICA's 2002-2006 MTP in the areas of: Trade and Agribusiness Development; Technology and Innovation; Agricultural Health and Food Safety; Sustainable Rural Development; Information and Communication; and Education and Training. 4. To encourage the Member States to make voluntary contributions, above and beyond their quota contributions to the Institute, to strengthen the Special Funds.	Operative paragraph 1: Implemented Operative paragraph 2: Implemented The Director General presented the corresponding report. Operative paragraph 3: Implementation ongoing Various efforts have been made but so far only the Government of the United States of America has made an extra-quota contribution of US\$700,000 to the Special Agricultural Health and Food Safety Fund. These funds have been used to finance the participation of experts from the Member States in the meetings of the WTO Committee on Sanitary and Phytosanitary Measures. (IICA/USDA agreement) Operative paragraph 4: Pending (1) No contributions have been forthcoming from the Member States.

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
	<p>5. To congratulate the Director General for promoting the broad participation of the Member States in the process of preparing the 2002-2006 Medium Term Plan.</p>	<p>(2) It is recommended that at its Twelfth Regular Meeting the IABA adopt complementary measures to address this matter.</p> <p>Operative paragraph 5: Implemented</p>
<p><u>Resolution 365: Special Advisory Commission on Management Issues - 2002</u></p>	<p>1. To thank the members of the Advisory Commission for analyzing the aforementioned draft resolutions, and for its recommendations to the Executive Committee contained in the report of the meeting held in San Jose, Costa Rica, on July 18-19, 2002, and to accept its recommendations.</p> <p>2. To instruct the Director General to adopt such measures as may be necessary to comply with the recommendations of the Advisory Commission which fall under the responsibility of the General Directorate.</p> <p>3. To urge the Member States to support and facilitate compliance with the recommendations of the Advisory Commission which fall under their responsibility.</p>	<p>Operative paragraph 1: Implemented</p> <p>Operative paragraph 2: Implemented¹</p> <p>The General Directorate implemented all the recommendations made by the Special Advisory Commission on Management Issues at its meeting in July 2002.</p> <p>Operative paragraph 3: Implemented</p> <p>Provision in force</p>
<p><u>Resolution 366: Inter-American Program for the Promotion of Agricultural Trade, Agribusiness and Food Safety</u></p>	<p>1. To support the work being done by the General Directorate to promote agriculture trade, agribusiness and food safety, and the efforts to obtain additional resources in this field.</p>	<p>Operative paragraph 1: Implemented</p>

¹ See the Director General's Report on compliance with the recommendations of the Special Advisory Commission on Management Issues.

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
	<p>2. To instruct the Director General to incorporate into the proposed Inter-American Program for the Promotion of Agricultural Trade, Agribusiness and Food Safety the comments and suggestions of the Working Group (appended hereto) and other Member States during this meeting of the Executive Committee, and to transmit the revised proposal to the Member States of the Executive Committee by correspondence, in accordance with Articles 93 and 94 of the Rules of Procedures of the Executive Committee, in order to obtain approval of the proposal.</p>	<p>Operative paragraph 2: Implemented</p> <p>i) A revised version of the program was prepared and approved by the Member States at the Twenty-third Meeting of the Executive Committee by means of Resolution 385.</p> <p>ii) The program is currently being implemented.</p>
<p><u>Resolution 367: Implementation of Resolution IICA/JIA/RES. 382 (XI-O/01) Overall Assessment of IICA's Agricultural Health and Food Safety Program</u></p>	<p>1. To instruct the Director General to present the Overall Assessment to the Member States prior to the next meeting of the Special Advisory Committee on Management Issues. The Overall Assessment shall be carried out within the framework of the Medium Term Plan and shall:</p> <p>a. Assess the current environment, as well as the major issues facing IICA Member States in agricultural health and food safety, taking into account IICA/CE/Doc. 407(02);</p>	<p>Resolution implemented:</p> <p>i) The assessment was carried out based on the terms of reference set out in Resolution 367 of the Executive Committee.</p> <p>ii) The General Directorate presented to the Executive Committee, at its Twenty-third Regular Meeting, the viable recommendations formulated by the evaluators and the corresponding funding proposal. The Executive Committee approved the proposal by means of Resolution 386.</p>
<p><u>Resolution 368: Promotion of the Condition of IICA Associate Status among Permanent Observers, Non-Member Countries and International Organizations</u></p>	<p>1. To instruct the Director General to encourage Permanent Observers of IICA and of the OAS, other countries and qualified entities to contribute resources to the Institute's activities and to become IICA Associates.</p>	<p>Operative paragraph 1. In final stage of implementation</p> <p>i) The Director General has begun meeting with the ambassadors of IICA's Permanent Observers in Costa Rica.</p> <p>ii) The Ambassador in Costa Rica of Israel, which is currently a Permanent Observer of the Institute, stated at the Twenty-third Meeting of the Executive Committee that his government was interested in formally becoming an IICA Associate at the Twelfth Regular Meeting of the IABA.</p>

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
	<p>2. To instruct the Director General to present, at the Twenty-third Regular Meeting of the Executive Committee, a report on progress made to date in recruiting IICA Associates, as well as recommendations for reforming the rules on Permanent Observers which shall, inter alia, require States which wish to obtain and maintain that status to contribute significant resources to the Institute's programs and activities.</p>	<p>Operative paragraph 2: In progress</p> <p>The report will be presented at the Twelfth Regular Meeting of the IABA.</p>
<p><u>Resolution 369:</u> Establishment of Associate Expert Status</p>	<p>1. To support the Director General's initiative for creating the category "IICA Associate Expert" as a new source of human resources and expertise for the Institute.</p> <p>2. To instruct the Director General to:</p> <p>a) Submit to the next Regular Meeting of the Executive Committee draft amendments to the Rules of Procedure of the General Directorate and other rules requiring the approval of IICA's governing bodies necessary for creating the category of Associate Expert as a vehicle for obtaining sufficient technical expertise to carry out IICA's mandates.</p> <p>b) Incorporate the principle of gender equity into this proposal.</p>	<p>Operative paragraph 1: Implemented</p> <p>Operative paragraph 2: Implemented</p> <p>The proposal concerning the creation of Associate status was presented to the Executive Committee at its Twenty-third Regular Meeting and approved by means of Resolution 398.</p> <p>(ii) The General Directorate is drafting the provisions and rules that will facilitate the implementation of a single institutional policy and the effective administration of this new category.</p>
<p><u>Resolution 370:</u> Progress made in Joint IICA/FAO Efforts</p>	<p>1. To acknowledge the work of the Director General of IICA to strengthen joint efforts between IICA and FAO to the benefit of their Member States, especially those in Latin America and the Caribbean.</p>	<p>Operative paragraph 1: Implemented</p>

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
	<p>2. To instruct the Director General to continue working to strengthen ties with FAO and to report on the progress made in joint actions and in developing new mechanisms for concerted action, to both the Executive Committee, at its Twenty-third Regular Meeting, and to the Inter-American Board of Agriculture, at its Twelfth Regular Meeting, to be held in 2003.</p>	<p>Operative paragraph 2: Implemented</p> <p>i) At the 27th FAO Conference for Latin America and the Caribbean, held 23 April - 5 May, 2002, in Havana, Cuba, IICA and FAO signed an aide-mémoire for cooperation during 2002 and 2003. In this document, the two organizations established the general framework for joint cooperation, expressed their satisfaction with the progress achieved to date and agreed on the relevance of continuing the process of consultation and joint programming of actions, with a view to achieving a greater and more efficient coordination of programs and moving on to the identification of joint activities.</p> <p>ii) The Director General of IICA has held meetings with Mr. David Harcharik, Deputy Director-General of FAO, and Gustavo Gordillo, FAO Director for Latin America and the Caribbean, to strengthen joint action.</p> <p>iii) A report on joint IICA-FAO activities implemented in 2002 was prepared and presented as a working document to the Twenty-third Regular Meeting of the Executive Committee, which approved it in Resolution 387.</p> <p>iv) The report “Working Together” was published and distributed, which contains information on the main joint efforts between IICA and its strategic partners, including FAO.</p>
<p><u>Resolution 371:</u> 2001 Annual Report of IICA</p>	<p>To approve the 2001 Annual Report of IICA.</p>	<p>Resolution implemented</p>

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
3. Budgetary and Financial Matters		
<p><u>Resolution 372:</u> Distribution of the Resources of the 2003 Program Budget</p>	<ol style="list-style-type: none"> 1. To approve the Program Budget for 2003, in accordance with the allocations for each of the chapters, headings and strategic areas detailed in Document IICA/JIA/Doc.410(02), "Proposed Detailed Allocation of Regular Fund Resources for the Year 2003," a summary of which is attached hereto as "Appendix A." 2. To instruct the Director General to: <ol style="list-style-type: none"> a. Incorporate all changes necessary to fund the recommendations of the overall assessment of the agricultural health and food safety program, to be conducted in accordance with Resolution IICA/JIA/Res.382(XI-O/01), and the resolution approved by this Committee regarding the overall assessment. b. Present to the next meeting of the Special Advisory Commission on Management Issues: <ol style="list-style-type: none"> i) A report on the use and impact of the regular resources earmarked for pre-investment. ii) A report on the measures taken to make more efficient use of resources earmarked for international travel. 3. To authorize the Director General to make transfers between the chapters of the Program Budget, provided total transfers neither increase nor reduce the amount allocated to the chapters by more than 10% and do not substantially affect the priorities approved. 	<p>Operative paragraph 1: Implemented</p> <p>Operative paragraph 2: Implemented The proposals for financing the Institute in 2004-2005 (Program Budget and Special Budget Financed by the General Subfund) include resources for financing the implementation of the recommendations of the assessment that come under the responsibility of the Institute.</p> <p>Operative paragraph 2b: In progress</p> <p>(1) The report was presented to the members of the Special Advisory Commission on Management Issues.</p> <p>(2) The report will be prepared at the end of fiscal year 2003.</p> <p>Provision in force</p>

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
	4. To authorize the Director General to make necessary adjustments in the allocation of resources recommended in this resolution, should income from fiscal year 2003 fall below the amount estimated. The Director General shall inform the Executive Committee and the IABA of this situation.	Provision in force
<u>Resolution 373:</u> Financial Statements of the Institute for 2001 and Report of the External Auditors	To approve Document IICA/CE/Doc.411(02) "Financial Statements of the Institute for 2001 and Report of the External Auditors."	Resolution Implemented
<u>Resolution 374:</u> Eighth Report of the Audit Review Committee	1. To approve the Eighth Report of the ARC. 2. To instruct the Director General to implement the recommendations set out in the Eighth Report of the ARC.	Operative paragraph 1: Implemented Operative paragraph 2: Implemented
<u>Resolution 375:</u> Proposal for the Collection of Outstanding Quota Payments to the Institute	1. To urge those Member States in arrears to pay their past due quotas to the Institute so as to enable the Institute to comply fully with its mandates. 2. To request the Director General to use his best efforts to conclude payment plans with those Member States which are unable to pay their arrearages immediately, so as to facilitate a more orderly programming of the Institute's activities.	Operative paragraph 1: In progress (i) Letters were prepared and sent to the Member States in arrears accompanied by a copy of this resolution. (ii) Payment arrangements have so far been established in agreements signed with 3 Member States, and 5 other Member States made formal commitments at the Twenty-third Regular Meeting of the Executive Committee. (iii) At its Twenty-third Regular Meeting, the Executive Committee adopted Resolution 392, containing an important set of measures for the timely payment of quotas and to facilitate the collection of quota arrearages.

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
4. Rules and Procedures		
<u>Resolution 376:</u> Amendments to the Regulations Governing the Inter-American Awards in the Rural Sector	<ol style="list-style-type: none"> 1. To approve the amendments to the Regulations Governing the Inter-American Awards in the Rural Sector proposed by the Director General, which, among other things, establish a new award recognizing the outstanding contributions of enterprises and institutions to agricultural and rural development in the Americas. 2. To entrust the Director General with applying, effective immediately, the new procedures set out in Document IICA/CE/Doc.414(02) "Proposed Amendments to the Regulations Governing the Inter-American Awards in the Rural Sector. 	<p>Operative paragraph 1: Implemented</p> <p>Operative paragraph 2: In progress The new procedures are being used for selecting and granting the 2002-2003 Inter-American Awards.</p>
<u>Resolution 377:</u> Emeritus Status	To grant Jaime H. Acosta Bernal, Rodolfo Martinez Ferrate, Hector Morales Jara, Gilberto Paez Bogarin, Antonio Pinchinat and Rodolfo Quiros Guardia the title of Emeritus of the Inter-American Institute for Cooperation on Agriculture, with all the rights and privileges this entails. In the case of Rodolfo Martinez Ferrate, this title shall become effective on January 16, 2003.	<p>Resolution implemented</p> <p>All the titles of emeritus were delivered to the staff members listed in Resolution 377.</p>
<u>Resolution 378:</u> Official Languages at Meetings of the Executive Committee	<ol style="list-style-type: none"> 1. To maintain the deliberations of the Executive Committee in the official languages of the countries that are members of the Executive Committee, and to provide simultaneous interpretation in those languages. 	Resolution implemented: Operative paragraph 1: In force

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
	<p>2. To agree that the resolutions, recommendations, agreements, minutes and reports produced during the meetings of the Executive Committee shall be prepared and distributed in English and Spanish and that, subsequent to the meeting, the final report shall be published and distributed in the four official languages of the Institute.</p> <p>3. To request the General Directorate to incorporate the corresponding amendments into the Rules of Procedure of the Executive Committee.</p>	<p>Operative paragraph 2: Provision in force This new provision was implemented at the Twenty-third Regular Meeting of the Executive Committee (July 2003) and will continue to be in the future.</p> <p>Operative paragraph 3: Implemented²</p>
<p><u>Resolution 379:</u> Deadline for Delivering Documents for Meetings of the Executive Committee</p>	<p>To amend the last sentence in Article 29 of the Rules of Procedure of the Executive Committee, to read: “The Director General shall provide the necessary working documentation to the Member States and IICA Associates 30 days prior to the opening date of the meeting. To that end, the Director General may transmit those documents by Email or post them on the Institute’s web site.”</p>	<p>Resolution implemented This resolution was implemented for the delivery of the working documents of the Twenty-third Regular Meeting of the Executive Committee (23-24 July 2003).</p>
<p><u>Resolution 380:</u> Appointment of the Representative of the Inter-American Board of Agriculture to the Board of Directors and to the Governing Council of the Tropical Agriculture Research and Higher Education Center (CATIE)</p>	<p>1. To approve the extension of the appointment of Mr. Richard Rortvedt, of the United States of America, as the IABA’s representative to CATIE’s Board of Directors, until December 31, 2004.</p> <p>2. To recommend that the IABA adopt, at its next Regular Meeting, the rotation mechanism set out in Appendix I of this resolution for appointing its representatives to CATIE’s Governing Council and Board of Directors.</p>	<p>Resolution implemented Provision in force</p> <p>The recommendation made in Operative Paragraph 2 of this Resolution has been included on the Provisional Agenda of the Twelfth Regular Meeting of the IABA (13 November 2003).</p> <p>The working document containing the proposal in question was prepared in consultation with the General Directorate of CATIE.</p>

² The pages including the amendments are pending distribution to the Member States.

RESOLUTION	OPERATIVE PARAGRAPHS	PROGRESS ACHIEVED
<p><u>Resolution 381</u> Report on the Status of the Resolutions of the Eleventh Regular Meeting of the Inter-American Board of Agriculture</p>	<ol style="list-style-type: none"> 1. To accept Document IICA/CE/Doc.416(02)rev. "Report on the Status of the Resolutions of the Eleventh Regular Meeting of the Inter-American Board of Agriculture" and thank the Director General for the report. 2. To instruct the Director General to update and include that report as part of the reference documentation to be made available, in printed and electronic form, to the delegates attending both the Twenty-third Regular Meeting of the Executive Committee and the Twelfth Regular Meeting of the IABA. 	<p>Operative paragraph 1: Implemented</p> <p>Operative paragraph 2: Implemented</p> <p>The report was presented at the Twenty-third Regular Meeting of the Executive Committee and forms part of the working documents of the Twelfth Regular Meeting of the IABA. The report is to be found on IICA's web page at http://www.iica.net</p>
<p><u>Resolution 382</u> Report on the Status of the Resolutions of the Twenty-first Regular Meeting of the Executive Committee</p>	<p>To accept Document IICA/CE/Doc.417(02) "Report on the Status of the Resolutions of the Twenty-first Regular Meeting of the Executive Committee."</p>	<p>Resolution implemented</p>
<p><u>Resolution 383</u> Date and Site of the Twenty-third Regular Meeting of the Executive Committee</p>	<ol style="list-style-type: none"> 1. To hold the Twenty-third Regular Meeting of the Executive Committee at IICA Headquarters in San Jose, Costa Rica. 2. To instruct the Director General to issue the call to meeting, in accordance with the rules currently in effect. 	<p>Operative paragraph 1: Implemented</p> <p>(1) Provision in force.</p> <p>(2) The meeting was held 23-24 July 2003 at IICA Headquarters.</p> <p>Operative paragraph 2: Implemented</p> <p>The call to the meeting was sent at the appropriate time to the 12 Member States sitting on the Committee, the Member States not on the Committee, Associate countries, Permanent Observers and other guests.</p>

**STATUS OF THE RESOLUTIONS OF THE
TWENTY-THIRD REGULAR MEETING OF THE EXECUTIVE COMMITTEE**

RESOLUTION	OPERATIVE PARAGRAPHS	STATUS
1. Process to transform IICA into a development organization		
<u>Resolution 384. Progress Report on the Implementation of IICA's 2002-2006 Medium Term Plan and the Process to Transform the Institute.</u>	<ol style="list-style-type: none"> 1. To accept the General Director's report on the implementation of the 2002-2006 MTP. 2. To urge the Member States to support the efforts of the General Directorate to implement the 2002-2006 MTP and, in particular, as soon as possible to make contributions of additional resources to the Special Funds, to strengthen the Institute's capabilities in its strategic areas of action. 	<p>Operative Paragraph 1. Implemented</p> <p>Operative Paragraph 2. Pending No extra-quota contributions have been forthcoming for the special funds.</p>
	<ol style="list-style-type: none"> 3. To support the efforts of the General Directorate, within the framework of the existing Convention, to intensify budgetary discipline, accountability and transparency in IICA's management so as to transform the Institute into an effective organization that promotes the sustainable development of agriculture in the Americas, prosperity in rural communities, and food security. 	Operative Paragraph 3. Decision in effect
<u>Resolution 385. Progress Report on the Implementation of the Inter-American Program for the Promotion of Trade, Agribusiness and Food Safety</u>	<ol style="list-style-type: none"> 1. To support the work being done by the General Directorate to implement the Inter-American Program for the Promotion of Trade, Agribusiness and Food Safety, as well as its efforts to obtain additional resources to complement its funding. 2. To urge the Member States to make extra-quota contributions to facilitate implementation and expand the coverage of this Program. 	<p>Operative Paragraph 1. Implemented</p> <p>Operative Paragraph 2. Pending</p>

RESOLUTION	OPERATIVE PARAGRAPHS	STATUS
<u>Resolution 386. Working Plan in Response to the General Assessment of IICA's Agricultural Health and Food Safety Program.</u>	1. To thank the evaluators for their efforts and recommendations for strengthening IICA's Agricultural Health and Food Safety Program.	Operative Paragraph 1. Implemented The Director General wrote to the team of evaluators informing them of this operative paragraph of the resolution.
	2. To approve, subject to the availability of funds in the approved budget, document IICA/CE/Doc.427(03) "Working Plan in Response to the General Assessment of IICA's Agricultural Health and Food Safety Program," with a view to implementing the recommendations made in the general assessment of IICA's Agricultural Health and Food Safety Program, and to urge the Member States to provide the support that the Director General requires to put them into effect. 3. To request the Member States to consider making extra-quota contributions to facilitate the implementation of the working plan prepared by the General Directorate.	Operative Paragraph 1. Implementation Ongoing Approval by the IABA of IICA's financing for 2004-2005 is pending. Operative Paragraph 3. Pending
<u>Resolution 387. Progress Report on Joint IICA/FAO Actions</u>	1. To accept the report on joint efforts carried out in 2002 by IICA and FAO (Document IICA/CE/Doc.428(XXIII-O/03) "Progress Report on Joint IICA-FAO Actions." 2. To instruct the Director General of IICA to continue assigning priority and special attention to forging closer relations with FAO, expanding the scope and importance of joint actions, and developing new mechanisms for the work agreed to by the two organizations.	Operative Paragraph 1. Implemented Operative Paragraph 2. In effect The Director General and the Technical Cooperation Secretariat will ensure that this decision is complied with.

RESOLUTION	OPERATIVE PARAGRAPHS	STATUS
<u>Resolution 388.</u> IICA Annual Report for 2002	To approve IICA's Annual Report for 2002	Resolution Implemented
2. Financial and Budgetary Matters		
<u>Resolution 389.</u> 2004-2005 Program Budget	<p>1. To recommend that the Inter-American Board of Agriculture:</p> <p>a) Approve the amount of US\$30,000,000 annually from the Regular Fund as the overall allocation of the 2004-2005 Program Budget of the Institute, financed with quota contributions from the Member States in the amount of US\$27,167,572 per year, as per the amounts indicated on the Quota Scale attached hereto as "Appendix A," and with the expected receipt of miscellaneous income, in the amount of US\$2,832,428 per year.</p>	<p>Resolution in effect</p> <p>The draft 2004-2005 Program Budget forms part of the provisional agenda of the Twelfth Regular Meeting of the IABA.</p>
<u>Resolution 390.</u> Proposed Special Expenditures Financed by the General Subfund	The Executive Committee recommended that the Inter-American Board of Agriculture approve the proposed special expenditures to be financed by the General Subfund, in the amount of US\$3,000,000 for the 2004-2005 biennium, earmarking same for the programs detailed in document IICA/CE/Doc.430a(03) "Proposed Special Expenditures Financed by the General Subfund.	<p>Resolution in force</p> <p>The proposed special expenditures form part of the provisional agenda of the Twelfth Regular Meeting of the IABA.</p>
<u>Resolution 391.</u> Special Advisory Commission on Management Issues (2003) and Measures for Restructuring the Finances of the Institute.	The Executive Committee recommended that the Director General adopt the measures recommended by the SACMI, approved a series of recommendations within its sphere of competence and recommended that the Inter-American Board of Agriculture (IABA), at its Twelfth Regular Meeting, adopt the measures set out in the Appendix to the resolution that fall	<p>Resolution in force</p> <p>The Twelfth Regular Meeting of the IABA will consider the SACMI's recommendations and decide whether to extend the Commission's mandate for a further two years.</p>

RESOLUTION	OPERATIVE PARAGRAPHS	STATUS
	within its sphere of competence. The Committee instructed the Director General to conduct the additional studies needed by the IABA for decision making.	
<u>Resolution 392.</u> Proposal for the Collection of Quota Contributions owed to the Institute	<ol style="list-style-type: none"> 1. To urge the Member States that owe quotas to IICA to pay their pending quotas as soon as possible, to enable the Institute to fully comply with its mandates - To instruct the Director General to implement the measures recommended by the Special Advisory Commissions on Management Issues for collecting quota arrearages set out in the single Appendix attached to this resolution. - To thank the Special Advisory Commission on Management Issues for recommending ways of solving the problem that the Institute faces due to the large amounts owed by some Member States. 	<p>Implementation ongoing</p> <p>Operative Paragraph 1. Pending</p> <p>Operative Paragraph 2. Implementation ongoing</p> <p>Operative Paragraph 3. Implemented</p>
<u>Resolution 393.</u> 2002 Financial Statements of the Institute and report of the External Auditors.	To approve Document IICA/CE/Doc.431(03), "2002 Financial Statements of the Institute and Report of the External Auditors."	Resolution Implemented
<u>Resolution 394.</u> Appointment of External Auditors for the 2004-2005 Biennium	To appoint as external auditors of the Institute and of CATIE the firm Deloitte & Touche for the 2004-2005 period, which may be extended by the Director General for a period of up to two more years	Resolution Implemented
<u>Resolution 395.</u> Ninth Report of the Audit Review Committee (ARC)	<ol style="list-style-type: none"> 1. To approve the Ninth Annual Report of the ARC. 	Resolution Implemented

RESOLUTION	OPERATIVE PARAGRAPHS	STATUS
	<ol style="list-style-type: none"> 2. To instruct the Director General to implement the recommendations made in the Ninth Annual Report of the ARC. 3. To thank the members of the Audit Review Committee for their efficient work. 	
<u>Resolution 396.</u> Tribute to Mrs. Jocelyn Thompson	<ol style="list-style-type: none"> 1. To thank the Government of Trinidad and Tobago for the support provided by Mrs. Jocelyn Thompson, Auditor General, who sat on the Audit Review Committee during the 1997-2003 period. 2. To acknowledge the excellent and dedicated efforts of Mrs. Thompson and offer sincere thanks for her meaningful contributions for improving the administrative and financial management of the Institute. 	Resolution Implemented
<u>Resolution 397.</u> Election of Mrs. Sharman Ottley as a Member of the Audit Review Committee.	To declare Mrs. Sharman Ottley elected to the position of member of the ARC reserved for a candidate nominated by all the Member States, except the six largest contributors, for a six-year term beginning on 1 January 2004 and ending on 31 December 2009.	Resolution Implemented
3. Rules, Procedures and Administrative Affairs		
<u>Resolution 398.</u> Associate Personnel	<ol style="list-style-type: none"> 1. To amend the Article on Associate Personnel in the Staff Rules to include: <ol style="list-style-type: none"> (a) volunteers, including former IICA staff members who donate services to IICA; (b) employees and contractors of partner institutions or entities provided by those institutions and entities to IICA, as specified in the Staff Rules. 	

RESOLUTION	OPERATIVE PARAGRAPHS	STATUS
<u>Resolution 399.</u> Title of Emeritus	To grant Javier Esparza Duque the title of Emeritus of the Inter-American Institute for Cooperation on Agriculture, with all the rights and privileges this entails. The title shall enter into effect on 14 January 2004.	Implementation ongoing The official notification was sent to Mr. Javier Esparza. The corresponding documentation will be presented to him on 14 January 2004.
<u>Resolution 400.</u> Modifications of the Financial Rules and the Rules of Procedure of the General Directorate on Miscellaneous Income.	<ol style="list-style-type: none"> 1. To approve the modifications to the Rules of Procedure of the General Directorate set out in Annex A <i>ad referendum</i> the Inter-American Board of Agriculture (IABA), at its next Regular Meeting; to put those modifications into force provisionally in accordance with Article 3(o) of its Rules; and to recommend that the IABA approve those modifications at its next Regular Meeting. 2. To approve the modifications to the Financial Rules set out in Annex A. Those modifications shall cease to have effect if the corresponding modifications to the Rules of Procedure of the General Directorate set out in Annex A are not approved by the IABA at its next Regular Meeting. 	Resolution in effect The Twelfth Regular Meeting of the IABA will be asked to ratify this resolution.
<u>Resolution 401.</u> Enterprise Resource Management System (ERP)	<ol style="list-style-type: none"> 1. To approve the recommendation set out in IICA/CE/Doc.429(b) to implement an Oracle-based ERP in the Institute, subject to the availability of funds. 2. To urge the Director General to make a concerted effort to raise funds for the ERP from IICA's development partners and other donors so as to help reduce the cost of the ERP to the General Subfund. 	Implementation ongoing

4. IICA's Governing Bodies and the Ministerial Meeting		
<p><u>Resolution 402.</u> Reports on the Status of the Resolutions of the Eleventh Regular Meeting of the Inter-American Board of Agriculture and of the Twenty-second Regular Meeting of the Executive Committee.</p>	<p>To approve document IICA/CE/Doc.435(03)rev., "Report on the Status of the Resolutions of the Eleventh Regular Meeting of the Inter-American Board of Agriculture (IABA)" and document IICA/CE/Doc.437(03) "Report on the Status of the Resolutions of the Twenty-second Regular Meeting of the Executive Committee."</p>	<p>Resolution Implemented</p>
<p><u>Resolution 403. Preparations for the Second Ministerial Meeting on Agriculture and Rural Life.</u></p>	<ol style="list-style-type: none"> 1. To urge the Member States to redouble their efforts to: <ol style="list-style-type: none"> i) fulfill the mandates on agriculture and rural life contained in the Plan of Action of the Third Summit of the Americas and in the Ministerial Declaration of Bavaro; ii) include national endeavors and progress made in fulfilling these mandates in the National Reports on the Summit process prepared by the respective Foreign Ministries and submitted to the SIRG; and iii) participate, through their Ministerial Delegates, in the process to prepare the AGRO 2003-2015 Plan of Action and the ministerial proposals for future Summit meetings. 2. To express appreciation to the partner institutions of the Summit process (OAS, ECLAC, IICA, IDB, World Bank and PAHO) as well as to other international organizations, such as IFPRI, FAO and CATIE, for their joint efforts in support of the Ministerial Delegates' work to prepare the products of the Second Ministerial Meeting, and to our countries, for fulfilling the mandates. 3. To instruct the Director General of IICA, as Secretary of the Ministerial Meeting, to call a meeting of Ministerial Delegates, to take place this September, with interested Member States that are willing to cover 	<p>Operative Paragraph 1. In effect</p> <p>Operative Paragraph 2. Implemented</p> <p>Operative Paragraph 3. Implemented</p>

	the cost of their participation, in order to build hemispheric consensus on the products of the Second Ministerial Meeting.	
Resolution 404. Agenda for the Twelfth Regular Meeting of the Inter-American Board of Agriculture (IABA)	1. To accept the provisional agenda for the Twelfth Regular Meeting of the Inter-American Board of Agriculture (IABA), as presented in Document IICA/CE/Doc.436(03)rev.	Resolution Implemented The provisional agenda approved is being sent out with the call to meeting for the Twelfth Regular Meeting of the IABA.
	2. To thank Ms. Lynette Stanziola Apolayo, Minister of Agricultural Development of the Republic of Panama, for the report presented on the preparations for the Twelfth Regular Meeting of the IABA and the Second Ministerial Meeting on Agriculture and Rural Life in the context of the Summit of the Americas process.	Implementation ongoing (i) This matter has been placed on the Agenda for the Twelfth Regular Meeting of the IABA. (ii) The table attached to the aforementioned Resolution 405 will be presented to the IABA.
Resolution 405. Membership of the Executive Committee.	To recommend that the Inter-American Board of Agriculture approve the attached new table of membership of the Executive Committee for the 2004-2018 period, which includes the 34 Member States of the Institute	Resolution in effect The table will be presented to the consideration of the Twelfth Regular Meeting of the IABA.
Resolution 406. Date and Site of the Twenty-fourth Regular Meeting of the Executive Committee	1. To hold the Twenty-fourth Regular Meeting of the Executive Committee at IICA Headquarters in San Jose, Costa Rica 2. To instruct the Director General to issue the call to meeting to the Member States to participate in the Twenty-fourth Regular Meeting of the Executive Committee, in accordance with the rules currently in effect.	Resolution in effect Operative Paragraph 2. Decision in effect The Director General will issue the call to meeting to the Member States of the Executive Committee pursuant to IICA's rules.