



EXECUTIVE COMMITTEE

THIRTY-FOURTH REGULAR MEETING OF THE EXECUTIVE COMMITTEE

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Report on the collection of quotas

San Jose, Costa Rica
21-22 May 2014

I. INTRODUCTION

The contributions of the Member States provide the funding for the cooperation programs that IICA carries out in each country to meet the needs and demands of the agricultural sector, and promote sustainable and competitive agriculture for the Americas.

The Convention on IICA establishes, in Article 23, that the Member States of the Institute shall contribute to the financial support of IICA through annual quotas established by the Inter-American Board of Agriculture (IABA), in accordance with the system for calculating quotas of the Organization of American States (OAS).

In Resolution IICA/JIA/Res.485 (XVII-O/13) “2014-2015 Program Budget” the Member States adopted the biennial budget with quota financing of US\$27.8 million per year, maintaining unchanged the annual quota contributions in accordance with the Member States’ quota scale and incorporating voluntary over-quota contributions in the amount of US\$458,800 to be contributed by Argentina, El Salvador, Guatemala, Guyana, Mexico, Panama, Paraguay and Uruguay.

Over the last four years, the countries have responded positively in terms of the timely payment of quotas, contributing to IICA’s financial stability, which translates into more effective institutional operations and technical cooperation. Another factor that has enabled the Institute to cope with the financial pressures it faces has been the application of a strategy based on strict discipline, austerity and transparency in the use of resources, which has made it possible to deliver more cooperation services.

Furthermore, the Institute is presenting its proposed Medium-term Plan for 2014-2018, seeking to focus institutional resources towards implementation, strengthening and increasing technical cooperation services and driving innovation, with the financial platform providing the cornerstone for those efforts. The support that the countries provide through a possible increase in the quotas will increase the scope and coverage of the Institute’s capabilities, as well as the quality of technical cooperation services in support of agriculture in member countries.

It is necessary to continue the efforts to ensure that the Member States honor their commitment to pay their quota assessment, in order to avoid fluctuations in financing and to provide the amount of funding agreed upon to enable the Institute to execute its new Medium-term Plan.

This document presents information regarding quotas at the close of 2013 and the collection of quotas in 2014, including the current situation of the Member States and status of outstanding quotas as of April 15, 2014. Also, attached for reference is Resolution IICA/JIA/Res.414 “Revised Measures for Collecting Quotas Owed to the Institute” which contains the definitions of the situation of Member States with regard to the payment of quotas, as well as the rights and privileges of the Member States of IICA in accordance with their payment status.

II. COLLECTION OF MEMBER STATES' QUOTAS IN 2013

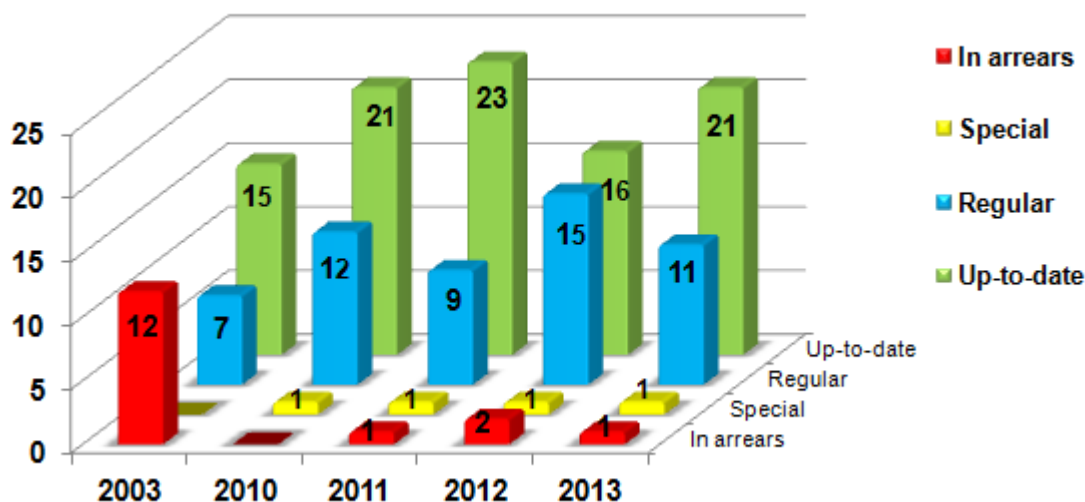
For the year ended 2013, the Institute collected quotas in the amount of US\$28.3 million, achieving the level required to fund the annual budget and reducing the quotas outstanding from previous years by US\$0.5 million.

At the beginning of January 2013, the total amount of quotas pending collection was US\$30.5 million, of which US\$27.8 million were quotas corresponding to 2013 and the rest was owed from previous years.

During 2013 the Institute received quota contribution payments from thirty Member States. At the end of the year, the total amount of quotas outstanding was US\$2.2 million, a reduction of US\$0.5 million compared to year-end 2012. As shown in the chart, twenty-one Member States ended the year in "Up-to-date Status" with quotas paid in full and eleven in "Regular Status" owing two years or less. During the year Grenada and Guatemala, each owing quota amounts for four years, made payments to regularize their status, and thanks to these efforts ended the year in "Up-to-date Status".

Additionally, Nicaragua continues with its payment plan for settlement of its arrearages and maintained "Special Status" in accordance with payments made during the period 2005-2008 equivalent to thirteen quotas and 3.5 quotas paid in 2012 and 2013. One Member State ended the year in "In Arrears Status" owing more than three years, status which continues as of April, 2014.

PROGRESS IN THE STATUS OF THE MEMBER STATES



III. THE SITUATION OF 2014 QUOTA COLLECTIONS

As at January 1, 2014, the total amount of quotas pending collection was US\$30 million, of which US\$27.8 million were quotas for 2014 and US\$2.2 million due from previous years. As at April 15, 2014 the amount collected is US\$14.3 million and the outstanding amount is US\$15.7 million, as shown in the table below:

**INTER-AMERICAN INSTITUTE FOR COOPERATION ON AGRICULTURE
STATEMENT OF QUOTAS OF THE MEMBER STATES AS OF APRIL 15, 2014**

COUNTRY	UNCOLLECTED BEGINNING BALANCE			COLLECTED	CURRENT BALANCE AMOUNT DUE
	DUE FROM PREVIOUS YEARS	QUOTA OF 2014	TOTAL DUE AT JANUARY 1ST, 2014		
ANTIGUA & BARBUDA	0	6,100	6,100	0	6,100
ARGENTINA	0	883,300	883,300	0	883,300
BAHAMAS	0	17,100	17,100	17,100	0
BARBADOS	0	12,400	12,400	0	12,400
BELIZE	6,100	6,100	12,200	0	12,200
BOLIVIA	0	13,500	13,500	0	13,500
BRAZIL	0	2,734,600	2,734,600	0	2,734,600
CANADA	0	3,293,300	3,293,300	3,293,300	0
COLOMBIA	0	288,600	288,600	108,440	180,160
COSTA RICA	13,927	60,800	74,727	18,437	56,290
CHILE	0	327,100	327,100	0	327,100
DOMINICA	0	6,100	6,100	0	6,100
ECUADOR	0	71,000	71,000	71,000	0
EL SALVADOR	67,300	34,400	101,700	0	101,700
UNITED STATES	0	16,359,400	16,359,400	8,180,098	8,179,302
GRENADA	0	6,100	6,100	0	6,100
GUATEMALA	0	51,400	51,400	0	51,400
GUYANA	1,390	6,700	8,090	0	8,090
HAITI	0	9,400	9,400	9,400	0
HONDURAS	7,500	14,000	21,500	7,500	14,000
JAMAICA	0	25,600	25,600	0	25,600
MEXICO	0	2,495,300	2,495,300	2,495,300	0
NICARAGUA	41,263	9,400	50,663	0	50,663
PANAMA	0	47,600	47,600	0	47,600
PARAGUAY	28,669	28,100	56,769	25,696	31,073
PERU	0	189,300	189,300	0	189,300
DOMINICAN REPUBLIC	141,400	70,700	212,100	0	212,100
SAINT VINCENT & GRENADINES	12,200	6,100	18,300	0	18,300
SAINT KITTS & NEVIS	0	6,100	6,100	6,100	0
SAINT LUCIA	673	6,100	6,773	0	6,773
SURINAME	0	9,400	9,400	0	9,400
TRINIDAD & TOBAGO	0	49,500	49,500	49,500	0
URUGUAY	64,100	64,100	128,200	64,100	64,100
VENEZUELA	1,769,279	601,300	2,370,579	0	2,370,579
TOTAL	2,153,801	27,810,000	29,963,801	14,345,971	15,617,830
% COLLECTION / OUTSTANDING BALANCES				47.88%	52.12%
% COLLECTION / ANNUAL QUOTA				51.59%	

Division of Financial Management

IV. THE STATUS OF OUTSTANDING QUOTAS

The status of each country with regard to quota payments as at April 15, 2014 is shown in the table below:

**INTER-AMERICAN INSTITUTE FOR COOPERATION ON AGRICULTURE
STATEMENT OF UNCOLLECTED QUOTAS BY COUNTRY AND BY YEAR
AS OF APRIL 15, 2014**

COUNTRY	2010	2011	2012	2013	2014	TOTAL
UP-TO-DATE STATUS						
ANTIGUA & BARBUDA	0	0	0	0	6,100	6,100
ARGENTINA	0	0	0	0	883,300	883,300
BAHAMAS	0	0	0	0	0	0
BARBADOS	0	0	0	0	12,400	12,400
BOLIVIA	0	0	0	0	13,500	13,500
BRAZIL	0	0	0	0	2,734,600	2,734,600
CANADA	0	0	0	0	0	0
COLOMBIA	0	0	0	0	180,160	180,160
COSTA RICA	0	0	0	0	56,290	56,290
CHILE	0	0	0	0	327,100	327,100
DOMINICA	0	0	0	0	6,100	6,100
ECUADOR	0	0	0	0	0	0
GRENADA	0	0	0	0	6,100	6,100
GUATEMALA	0	0	0	0	51,400	51,400
HAITI	0	0	0	0	0	0
HONDURAS	0	0	0	0	14,000	14,000
JAMAICA	0	0	0	0	25,600	25,600
MEXICO	0	0	0	0	0	0
PANAMA	0	0	0	0	47,600	47,600
PERU	0	0	0	0	189,300	189,300
SAINT KITTS AND NEVIS	0	0	0	0	0	0
SURINAME	0	0	0	0	9,400	9,400
TRINIDAD & TOBAGO	0	0	0	0	0	0
UNITED STATES	0	0	0	0	8,179,302	8,179,302
URUGUAY	0	0	0	0	64,100	64,100
REGULAR STATUS						
BELIZE	0	0	0	6,100	6,100	12,200
DOMINICAN REPUBLIC	0	0	70,700	70,700	70,700	212,100
EL SALVADOR	0	0	32,900	34,400	34,400	101,700
GUYANA	0	0	0	1,390	6,700	8,090
PARAGUAY	0	0	0	2,973	28,100	31,073
SAINT LUCIA	0	0	0	673	6,100	6,773
ST. VINCENT & GRENADINES	0	0	6,100	6,100	6,100	18,300
SPECIAL STATUS						
NICARAGUA	10,084	12,379	9,400	9,400	9,400	50,663
IN ARREARS STATUS:						
COUNTRIES OWING 3 or MORE QUOTAS						
VENEZUELA	0	566,679	601,300	601,300	601,300	2,370,579
COUNTRIES OWING 4 or MORE QUOTAS						
COUNTRIES OWING 5 or MORE QUOTAS						
TOTAL	10,084	579,058	720,400	733,036	13,575,252	15,617,830

Note: Resolution No. 414 establishes that quotas for the current year become past due if not paid by June 30 of the year, setting the period considered reasonable to make payment of annual quotas that fall due as of January 1 of the year.

Additionally, Resolution No. 414 establishes that during the current year, a Member State shall retain the status it had as of December 31 of the prior year, provided it makes a payment equal to the current year's quota by June 30 of the current year. Failure to make that payment by June 30 will result in an adjustment of status.

V. ANNEX

IICA/JIA/Res. 414 (XIII-O/05)
1 September 2005
Original: English

RESOLUTION No. 414

REVISED MEASURES FOR COLLECTING QUOTAS OWED TO THE INSTITUTE

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Thirteenth Regular Meeting,

HAVING SEEN:

Resolution IICA/CE/Res.435 (XXV-O/05), adopted by the Executive Committee at its Twenty-fifth Regular Meeting, and document IICA/JIA/Doc.293 “Revised Measures for Collecting Quotas Owed to the Institute,”

CONSIDERING,

That in Resolution IICA/JIA/Res.392 (XII-0/03), the Inter-American Board of Agriculture (“IABA”) adopted “Measures for Collecting Quotas Owed to the Institute;”

That in Resolution IICA/CE/Res.417 (XXIV-O/04), the Executive Committee recommended that the IABA amend Resolution IICA/JIA/Res. 392 retroactive to January 1, 2004, to give the Director General the option of consulting first with the Executive Committee or the IABA for guidance prior to applying those measures in cases where, in the Director General’s judgment, “implementation of any or all of the measures put in place for collecting quotas owed the Institute would not be in the best interest of the Institute;”

That the Special Advisory Commission on Management Issues (SACMI), meeting in March 2005, recommended that the Director General, together with the Legal Advisor, prepare a proposal in the form of a draft resolution “that would clear up certain ambiguities” in Resolutions IICA/JIA/Res.392 and IICA/CE/Res.417 so as to facilitate application of those measures, consistent with Article 24 of the Convention on the Inter-American Institute for Cooperation on Agriculture and IICA’s other rules and regulations;

That the Executive Committee took note of the comments of the delegations regarding the proposal put forth and, in Resolution IICA/CE/Res.435 (XXV-O/05), recommended that the IABA derogate the appendix to Resolution IICA/JIA/Res.392, entitled “Measures for Collecting Quotas Owed to the Institute,” and replace it with the revised version appended hereto and bearing the same title,

RESOLVES:

To eliminate the appendix to Resolution IICA/JIA/Res.392, entitled “Measures for Collecting Quotas Owed to the Institute,” and replace it with the document entitled “Revised Measures for Collecting Quotas Owed to the Institute,” attached to this Resolution as Appendix I.

APPENDIX I

REVISED MEASURES FOR COLLECTING QUOTAS OWED THE INSTITUTE

I. DEFINITIONS

For the purposes of these measures, the following definitions shall apply:

- A. Up-to-Date status: A Member State is in “Up-to-Date Status” when it has paid all of its assessed Regular Fund quotas to IICA.
- B. Regular Status: A Member State is in “Regular Status” when it owes no more than two full years of assessed Regular Fund quotas to IICA.
- C. Special Status: A Member State is in “Special Status” when it owes more than two full years of assessed Regular Fund quotas to IICA, has agreed with the Director General to a payment plan for all its arrearages, and is in full compliance with that payment plan.
- D. In Arrears Status: A Member State is in “In Arrears Status” when it owes more than two years of assessed Regular Fund quotas to IICA and does not satisfy all the above-stated requirements for Special Status.
- E. Years in arrears: This is the number of years for which assessed Regular Fund quotas are owed as of July 1 of the current year, regardless of whether the Member State has entered into a payment plan and is in compliance with that schedule.

II. RULES FOR COMPUTING STATUS AND YEARS IN ARREARS FOR APPLICATION OF THESE MEASURES

- A. Article 86 of the Rules of Procedure of the General Directorate and Article 70 of the Rules of Procedure of the IABA provide that quotas are “due on the first day of each fiscal year.” Nonetheless, those Articles shall not apply for determining the status of a Member State under these measures.
- B. During the current year, a Member State shall retain the status it had as of December 31 of the prior year, provided it makes a payment equal to the current year’s quota by June 30 of the current year. Failure to make that payment by June 30 will result in an adjustment of status.
- C. By making additional payments during the current year, a Member State that is not already in Up-to-Date Status may improve its status at any time during that year.
- D. As provided under Article 84 of the Rules of Procedure of the General Directorate, quota payments received “shall be credited against the balance receivable pending from the earliest year for which the money is owed.”

III. RIGHTS AND PRIVILEGES OF IICA MEMBER STATES IN UP-TO-DATE STATUS

- A. The rights and privileges of IICA Membership for Member States in Up-to-Date Status include, among others, the following:
 - 1. The right to vote in the meetings of the Executive Committee and the Inter-American Board of Agriculture;
 - 2. The right to nominate candidates for the position of Director General;
 - 3. The right to have their nationals serve in the position of Director General;

4. The right to nominate candidates to serve on Committees and to serve in leadership positions on those Committees;
 5. The right to hiring preferences for their nationals;
 6. The right to an Office of the Institute in their territory, funded by IICA's Regular Fund;
 7. The right to serve on the Special Advisory Commission on Management Issues (SACMI);
 8. The right to receive an allocation from the IICA Regular Fund Budget for in-country projects.
 9. The privilege of hosting IICA meetings in their territory, funded in whole or in part by IICA's, Regular Fund Budget.¹
 10. The privilege of receiving extraordinary appropriations from the Working Subfund of the Regular Fund, as approved by the Executive Committee in accordance with Article 90 of the Rules of Procedure of the General Directorate
- B. The exclusion of any right or privilege stated in Part A above does not preclude the existence of other rights and privileges IICA Member States may enjoy.

IV. RIGHTS AND PRIVILEGES OF MEMBER STATES IN REGULAR AND IN SPECIAL STATUS

- A. Member States in Regular Status shall enjoy all the rights and privileges of Up-to-Date status described in Part III(A) above, except for the privilege of receiving extraordinary appropriations from the Working Subfund of the Regular Fund, as approved by the Executive Committee in accordance with Article 90 of the Rules of Procedure of the General Directorate.
- B. Member States in Special Status shall enjoy all the rights and privileges of Up-to-Date status described in Part III(A) above, except for the privilege of receiving extraordinary appropriations from the Working Subfund of the Regular Fund, as approved by the Executive Committee in accordance with Article 90 of the Rules of Procedure of the General Directorate.

V. RIGHTS AND PRIVILEGES OF MEMBER STATES IN ARREARS

- A. Any Member State in In Arrears Status shall have its right to vote suspended unless it is determined, in accordance with Article 24 of the Convention on the Inter-American Institute for Cooperation on Agriculture, by the IABA or the Executive Committee, as the case may be, "that failure to pay is due to circumstances beyond the control of that State."
- B. Of the other rights and privileges enumerated in Part III(A) above, any Member State in arrears shall enjoy only the rights and privileges listed below, in accordance with the number of years in arrears:
1. More than two full fiscal years in arrears, but less than three:
 - a. The right to nominate candidates for the position of Director General;
 - b. The right to have their nationals serve in the position of Director General;
 - c. The right to nominate candidates to serve on Committees and to serve in leadership positions on those Committees.
 - d. The right to hiring preferences for their nationals;
 - e. The right to an Office of the Institute in their territory, funded by IICA's Regular Fund; however, the amount authorized will be reduced by 10%;
 - f. The right to serve on the SACMI;
 - g. The right to receive an allocation from the IICA Regular Fund Budget for in-country projects.

¹ For purposes of applying this privilege, funding from the IICA Regular Fund does not include the funds used to pay for the salaries of the staff members who must attend those meetings, regardless of where they are held.

2. Three full fiscal years in arrears, but less than four:
 - a. The right to nominate candidates for the position of Director General;
 - b. The right to have their nationals serve in the position of Director General;
 - c. The right to nominate candidates to serve on Committees and to serve in leadership positions on those Committees.
 - d. The right to hiring preferences for their nationals;
 - e. The right to an Office of the Institute in their territory, funded by IICA's Regular Fund; however, the amount authorized will be reduced by 20%;
 - f. The right to serve on the SACMI;
 - g. The right to receive an allocation from the IICA Regular Fund Budget for in-country projects.
3. Four full fiscal years in arrears, but less than five:
 - a. The right to hiring preferences for their nationals;
 - b. The right to an Office of the Institute in their territory, funded in part by IICA's Regular Fund; however, the amount authorized will be reduced by 40%;
 - c. The right to serve on the SACMI;
 - d. The right to receive an allocation from the IICA Regular Fund Budget for in-country projects.
4. Five or more full fiscal years in arrears: None of the rights and privileges set out in Part III(A) above.

VI. THE SUSPENSION OF THE RIGHT TO VOTE

- A. The decision as to whether to suspend the right to vote of a Member State with In Arrears Status lies exclusively with the IABA and the Executive Committee, as the case may be, under Article 24 of the Convention on the Inter-American Institute for Cooperation on Agriculture.
- B. Voting rights may be restored automatically when a State in In Arrears Status changes its status to Special Status, Regular Status, or Up-to-date Status. They may also be restored by either the Executive Committee or the IABA, upon the presentation of a petition by the interested State, as set out in Article 6.4 of the Regulations for Application of Article 24 of the Convention on the Inter-American Institute for Cooperation on Agriculture.

VII. SUSPENDING THE ECONOMIC IMPACT OF IN ARREARS STATUS IN THE BEST INTEREST OF THE INSTITUTE²

- A. If the Director General determines that it is not in the best interest of the Institute to implement the reduced levels of funding for projects and Office support for any Member State in "In Arrears" status, he/she may first consult with the Executive Committee or the IABA before applying them and propose the suspension or modification of the reduction prescribed. The consultation shall be by correspondence if there is no meeting of the IABA or Executive Committee scheduled within ninety days of the date the State becomes subject to those reductions.
- B. The IABA or the Executive Committee, as the case may be, may consider the Director General's proposal for not applying the reduced levels and may approve the proposal or any other lesser reduction that it deems appropriate. If the IABA or the Executive Committee rejects the proposal and provides no other relief, or they fail to respond within thirty days to the consultation by correspondence, the Director General shall apply the reductions prescribed in these measures.

² This section of the measures is effective as of January 1, 2004. This section replaces the Executive Committee's recommendation in Annex B of Resolution IICA/CE/Res. 417.

- C. In the event the Director General decides to make the consultation and a proposal as provided in this Section, the interested State shall be given due notice with sufficient time to explain its position to the other Member States before the Executive Committee or Board rules on the proposal.
- D. For purposes of this provision, “the best interests of the Institute” include the “purposes” established in Article 3 of the Convention on the Inter-American Institute for Cooperation on Agriculture and the programs and policies adopted by the Institute in pursuit of those purposes.

VIII. GUIDELINES FOR PAYMENT PLANS

- A. The Payment Plan shall be in writing and signed by the Director General and the duly authorized representative of the participating Member State.
- B. The Plan shall provide for the payment of the entire amount owed over a period of no more than forty-eight months.
- C. The Plan shall obligate the participating Member State to make a payment equal to at least the current year’s assessed quota within fifteen days of its signature and a payment for each subsequent year the Plan is in force of an amount at least equal to the quota assessed for each of those years.
- D. The Director General may negotiate and accept payment terms with Member States for the payment of amounts past due in national currency, real estate, or other valuable assets, ad referendum of the Executive Committee, and only upon a determination that:
 - 1. In the case of national currency or other valuable assets, the Institute shall not be financially prejudiced by the acceptance of said currency or assets; and
 - 2. In the case of real estate, the specific conditions under Article 4.20 of the Financial Rules “Accepting Donations of Interests in Real Property” have been satisfied and over a reasonable time, the Institute will earn income or generate savings from the occupancy, use, sale, or rental of the property in an amount equal to or greater than the corresponding arrearages.

IX. NOTICE OF STATUS PRIOR TO ELECTIONS AND MEETINGS

- A. When circulating to the Member States documents presented by a Member State nominating a candidate, the General Directorate shall indicate in the transmittal notice whether the status of the nominating Member State, and if different, the state of the nationality of the candidate, is Up-to-Date, Regular, Special, or In Arrears. It shall also indicate the number of years in arrears for the relevant States.
- B. The notice of Debtor States sent prior to meetings of the IABA and Executive Committee under Article 3.1 of the Regulations for Application of Article 24 of the Convention on the Inter-American Institute for Cooperation on Agriculture shall indicate, inter alia, the status of each Member State under these measures and the number of years, if any, that it is in arrears.